



Job Description

Job Title: Marquee/Events Site Foreman.

Reports to: Director

Location: Onsite based with occasional time in office and yard (Dumfries based)

Salary: £19,000 - £23,000 + bonuses and company van. (Depending on experience)

Overall responsibilities

Queensberry Event Hire has been providing quality event and marquee hire equipment services for over 5 years and has built a first class reputation with a local focus in Dumfries & Galloway, Central Scotland and the lake district.

Now looking to recruit a Marquee Foreman. As a lead member of the team you will need to be hard working, physically fit, excellent organisational and customer service skills, be versatile and flexible to meet the demands of the business and available to work additional hours, evening and weekends as the season dictates.

This position may lead to a more senior role within the company in the future.

Main Duties – Marquee/Events Foreman

- Support the company director with the management of site teams.
- Erecting and dismantling marquees.
- Oversee the loading and off-loading of vehicles both on site and on return to base, ensuring the safe return of all equipment.
- Responsibility for tools and equipment provided by the company.
- To deliver a professional service to wide ranging general public and corporate events always ensuring projects are completed on time, with good eye for detail to ensure a first-class delivery and experience.
- Hands on approach, involving manual labour.
- Liaison with the office to ensure all job paperwork is in hand for forthcoming week.

To carry out other general tasks as may reasonably be requested and directed through the Director.

Person Specification

- Valid driving license and own transport, HGV and trailer license an advantage
- Physically fit and willing to work hard, with the ability and can do attitude to work long hours and weekends
- The ability to work calmly under pressure, to tight deadlines, in an ever-changing environment, an all-round multi tasker
- The ability and can do attitude to work flexible hours and weekends. Salary is based on 45 hours per week with time in lieu given in winter.
- The ability to work on own initiative and within a team environment
- Good communication skills both written and oral across a wide-ranging audience both internal and external

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- Excellent interpersonal and communication skills
- Ability to demonstrate the use of initiative and creativity in resolving problems to satisfactory conclusions, a quick thinker

Experience:

- Labour/marquee erection: 1 year (beneficial)

License or certification:

- Driving License (over 25years old beneficial)

Language:

- English (Required)

How to Apply

Email your CV with covering letter to William Duncan at mail@queensberryevents.co.uk